



*Aspire, Acquire, Prosper*

## ZAMBIA CENTRE FOR ACCOUNTANCY STUDIES

### CIRCULAR

**TO** : All Students, Contractors and Members of Staff  
**FROM** : Board Secretary  
**DATE** : 9<sup>th</sup> September 2024

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**SUBJECT : DECLARATION OF ZCAS AS A NO-SMOKING ZONE**

In line with our commitment to creating a healthy, safe, and conducive learning and working environment, this is to officially inform all students, contractors and members of staff that **Zambia Centre for Accountancy Studies (ZCAS)** shall be declared a **No-Smoking Zone**, effective **1<sup>st</sup> January 2025**.

This policy guidance prohibits smoking of any kind, including but not limited to cigarettes, cigars, e-cigarettes, and vaping devices, **within the premises** of ZCAS. This includes all indoor and outdoor areas such as classrooms, offices, walkways, restrooms, common areas, hostels and centre grounds including the fishpond area.

#### **Reasons for this Declaration:**

- **Health and Safety:** Second-hand smoke has been proven to have harmful effects on non-smokers, and this policy is implemented to protect the well-being of everyone on campus.
- **Environmental Responsibility:** Maintaining a clean and smoke-free environment is essential for reducing pollution and promoting sustainability within the ZCAS community.
- **Compliance with National Regulations:** This policy aligns with the national anti-smoking laws aimed at curbing smoking in public spaces.

#### **Enforcement**

All students, contractors and members of staff are expected to comply with this policy guidance. Failure to adhere to the No-Smoking Rule may result in disciplinary action in accordance with ZCAS regulations. We encourage all smokers to take advantage of this smoking ban within ZCAS premises to ensure a healthier lifestyle.

We appreciate your cooperation in helping us maintain a clean, safe, and healthy environment for all.

**For any inquiries or assistance**, please feel free to contact the Administration Office on First Floor, George Sokota Building.

Please be guided accordingly.

Jacqueline C. M. Chikwama  
**BOARD SECRETARY**