



*Aspire, Acquire, Prosper*

**INTERNAL MEMORANDUM**

To: ALL STUDENTS/ PROSPECTIVE STUDENTS  
FROM: SCHOLARSHIP COMMITTEE CHAIRPERSON  
DATE: 12<sup>TH</sup> FEBRUARY 2024

**SUBJECT: APPLICATION FOR FIRST SEMESTER 2024 ZCAS SCHOLARSHIP**

THE ZCAS SCHOLARSHIP COMMITTEE INVITES ELIGIBLE CONTINUING STUDENTS AND FIRST TIME STUDENTS AT ZCAS TO SUBMIT THEIR SCHOLARSHIP APPLICATIONS FOR THE FIRST SEMESTER, 2024. THE SCHOLARSHIP APPLICATION FORMS TOGETHER WITH RELEVANT QUALIFICATIONS SHOULD REACH THE STUDENTS ADMINISTRATION AND RETENTION OFFICER NOT LATER THAN 26<sup>TH</sup> FEBRUARY 2024.

**CRITERIA**

1. **FIRST TIME APPLICANTS TO ZCAS PROGRAMMES:** THE CANDIDATE MUST HAVE A MINIMUM SCHOOL CERTIFICATE WITH DISTINCTIONS IN FIVE (5) SUBJECTS RELEVANT TO THE PROGRAMME APPLIED FOR.
2. **APPLICANTS FROM OTHER HIGHER LEARNING INSTITUTIONS:** THE APPLICANT SHOULD HAVE GRADUATED WITH AT LEAST A MERIT AND THE QUALIFICATION SHOULD BE RELEVANT TO THE PROGRAMME APPLIED FOR AT ZCAS.
3. **STUDENTS ALREADY ON ZCAS PROGRAMMES:**  
THE APPLICANT SHOULD:  
(A) HAVE PASSED EACH PREVIOUS LEVEL ON FIRST ATTEMPT;  
(B) HAVE SCORED AT LEAST 65% OR UPPER MERIT IN EACH PAPER;  
(C) HAVE A RECORD OF CLASS ATTENDANCE ABOVE 90%;  
(D) HAVE WRITTEN AND SUBMITTED ALL ASSIGNMENTS, TEST AND MOCK EXAMINATION WHETHER THESE WERE PART OF CONTINUOUS ASSESSMENT OR NOT;  
AND  
(E) BE WELL DISCIPLINED AND OF GOOD CHARACTER
4. **PRIZE WINNERS ARE ALSO ENCOURAGED TO APPLY** BY ATTACHING PROOF OF PRIZES WON AT GLOBAL, REGIONAL AND /OR COUNTRY LEVEL.

**APPLICANTS ALREADY AT ZCAS ARE ADVISED TO SUBMIT THEIR RESULTS FOR THE LAST EXAMINATION DIET, IN THIS CASE DECEMBER 2023. NOTE THAT SCHOLARSHIP APPLICATIONS TOGETHER WITH RELEVANT DOCUMENTS TO SUPPORT THE APPLICATION SHOULD BE SUBMITTED IN HARD COPIES.**

SCHOLARSHIP APPLICATION FORMS CAN BE OBTAINED FROM STUDENTS ADMINISTRATION OFFICE, ROOM 42, LEVY MWANSAWASA BUILDING OR CAN BE DOWNLOADED FROM THE ZCAS WEBSITE ([www.zcas.ac.zm](http://www.zcas.ac.zm)).

**JACQUELINE C. M. CHIKWAMA**