



*Aspire, Acquire, Prosper*

**TO:** All ZCAS and ZCAS University Students

**FROM:** Board Secretary

**DATE:** 18<sup>th</sup> November 2024

### **INCREASE IN HOSTEL ACCOMMODATION FEES AND ALLOCATION OF ROOMS FOR SEMESTER I & SEMESTER II 2025**

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This serves to inform you that, due to the impact of high inflation and to cope with the cost of maintaining hostel rooms coupled with the increase in energy tariffs, the ZCAS Board authorised to increase the accommodation fees by 10% as follows:

- i. Shared room from K12,500 to **K13,750**
- ii. Single room from K17,500 to **K19,250**
- iii. Special Single room from K20,500 to **K22,550**
- iv. Special Single room (2 to 4 beds) from K11,000 to **K12,100**

I further wish to inform you that the criteria for allocation of hostel rooms in **Semester I 2025** shall be as follows:

- a. All **returning students** currently in hostel accommodation, shall **retain** their current rooms (no applications for change of rooms will be considered).
- b. All returning students who intend to remain in hostel accommodation for semester I 2025 should pay the respective accommodation fee, clearly indicating the student number, in full by **30<sup>th</sup> December 2024**.
- c. Once payment for hostel accommodation has been made by returning students, confirmation of the payment should be made with Ms. Joyce Chewe in the Finance Office, Room 36 Levy Mwanawasa Building so that the accounts are updated accordingly.
- d. Returning students who paid for hostel accommodation in 2024 (Semester I and Semester II) and were not accommodated, are advised to confirm their need for hostel accommodation with Ms. Joy Chewe in the Finance Office by **30<sup>th</sup> December 2024**.

- e. Returning students who **are currently not accommodated** and first-time entrants to either ZCAS or ZCAS University are advised **not to pay for hostel accommodation.**
- f. Returning students who violated the Hostel Rules and Regulations in Semester I and Semester II of 2024 **shall not** be offered accommodation in Semester I of 2025. Such students are advised **not to pay for hostel accommodation.**

Please be guided accordingly.



**Jacqueline C. M. Chikwama**

**Cc:** Executive Director  
Director of Finance  
Chief Accountant  
Estates Officer